



Course Title: Safe Journey Management (SJM)

Target Audience:	Compulsory for all Company assigned Journey Managers
Aims:	<p>The course is designed to ensure delegates get clarity on their roles, responsibilities and accountabilities with respect to the safe journey management of transport.</p> <p>The course deals with the management of journeys to reduce risks and accidents and outlines the arrangements for obtaining suitable and swift emergency response in case of an emergency.</p> <p>The course explains the Journey Management system; the use of Journey Management display boards and Journey Plan by management and monitoring to protect the safety of all company/ contractor/third party personnel undertaking journeys related to company business</p>
Objectives:	<p>On completion of the course, participants will be able to:</p> <ul style="list-style-type: none">• Understand and explain the Journey management procedure / plan• Define the role, responsibilities and accountabilities of a Safe Journey Manager, Journey Authorizer and Driver.• Describe the main elements of a Safe Journey Management System.• Understand the importance of driver fitness and the need for vehicle checks before starting journey• Explain Roadworthiness Assurance Standards for vehicle.• Plan interior journeys using journey Road Map(s) and applicable speed limits• Follow-up on the Journey management plan• Explain the night journey requirements• Explain the rules for material loading in vehicles.• Explain hazardous material awareness & transport emergency cards (TREM)• Take actions in the event of an emergency on road.• Take actions in case of Man Missing / Man Lost.
Assessment:	Our assessment process is carried out using a range of methods: Observations, Questions, Demonstration, Simulation, multiple choice questionnaires.

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Prerequisite:	HSE Induction and at least 6 months working experience in Sultanate of Oman
Certification:	OTI certification
Duration:	4 Hours
Validity:	3 years
Venue:	OTI facilities Muscat, Safah and Mukhaizna or the client's facilities if suitable.
No of Delegates	6-16

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